



Supplier Registration Application Form

A	GENERAL	
1.	Name of the Company/ Organization	
2.	Office address	
3.	Works/Factory address	
4.	Telephone/Fax/e-mail	
5.	Contact Person(Name & Designation)	
6.	Nature of the Company	Proprietary / Partnership/ Private Ltd / Public Ltd/Joint Venture
7.	Company Name, Address Proprietor/Partner/Chief Executive Name and Telephone No.	
8.	Nature of Business	Manufacturer / Sole selling Agent / Distributor/Dealer / Trader
9.	Firm Establishment year	
10.	Scope of Supply	
11.	Details of Human Resource: 1. Supervisory Staff- Technically qualified 2. Administrative staff	
12.	Weekly Holiday	
13.	Legal action	Declaration required

B	FINANCIAL & COMMERCIAL	
1.	Bankers Detail (Name & Address)	
2.	Previous year sales Turnover	Tax clearance certificate
3.	Principle customers	Enclose details indicating name with address of customer, product supplied and year of supply
4.	VAT registration No.	
5.	PAN No	
6.	Any other relevant information to be furnished?	

Name	
Designation	
Signature with Date	
Company's Seal	

FOR OFFICE USE